Policy 4132.1: Safety and Health

Accidents are undesirable, unplanned occurrences which can be prevented and which often result in bodily harm, loss of school time, property damage, expensive legal action, and even death.

Thus, it shall be the policy of the Cozad Community School District #11 to take every reasonable precaution for the safety of the students, employees, visitors and all others having business with this school district.

The Board of Education and this system's administrative staff believe that safety education and accident prevention are important to everyone concerned with our schools; not only as a protective measure during school hours, but also as an instructional means of developing an appropriate mode of behavior to minimize accidents at all times. In keeping with that objective and in compliance with applicable laws and regulations, we will provide for a loss control program designated to supply a systematic approach to preventing on-the-job injuries and illnesses. (*See C.C.S. Safety Program).Cooperation by all employees is expected in our effort to make our schools a safe place to work and learn.

Safety Committee Function

The safety committee will be responsible for the following:

1. The review, investigation and discussion of all work place accidents involving employee injury or property damage.
2. Maintaining a system for promptly detecting and correcting unsafe practices and conditions. This will include conducting quarterly job site inspections of the work site to address physical hazards and unsafe work practices. Any imminent danger situations should be corrected immediately. Recommendations should be submitted to management to address situations that do not present an immediate hazard.
3. Providing suggestions to modify work stations and/or job responsibilities to minimize personal injuries, property damage and loss or productive time.
4. Discuss new ideas for safety policies and procedures and submit corresponding recommendations to management.
5. Review the status of previously submitted recommendations and either determine them to be:
    a. Completed
    b. Not complete, but in process
    c. Rejected or found impractical.
6. Discuss and develop new recommendations.
7. Assist and develop new recommendations.
8. Prepare minutes of all committee meetings. These minutes should record all decisions made and actions taken.
9. Post the minutes as a means of keeping both management and employees aware of the committee's progress.

10. Prepare an annual report outlining the safety committee's objectives, recommendations progress to date. A copy of this report should be forwarded to the Superintendent.

Adopted 12/1/98 Reviewed 6.15.09