

# Policy 2125.1 – Preparation of Budget

The Superintendent shall prepare a financial budget for the ensuing year. This budget shall contain a detailed breakdown of all anticipated receipts and expenditures. The educational program is determined to a large extent by the amount of money expended, therefore, the budget should be detailed as possible and all normal expenses should be anticipated and new or major expenditures should be completely explained. This budget shall be submitted to the Board of Education for approval or modification.

Adopted 12/2/98

Reviewed 3.16.09